

## 2018-19 Teen Advisory Board Application

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Returning 17/18 TAB and TAB Aux members do **not** turn in this form, but instead should update information online using the link sent to the Remind group during summer

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The Mason Public Library Teen Advisory Board (TAB) is lucky to have an amazing teen service group that creates, plans, and implements library events for children and other teens. TAB is open to Mason or Deerfield Township young adults in grades 7 - 12 with Mason Public Library cards.

**We have guidelines for membership. Please find them below. Note that there are requirements for participation throughout the year.**

- ALL TAB members will be expected to miss no more than 3 of our 8 required meetings in a year. We typically meet first Mondays of the month (September – July) from 6:00 to 6:45p.m. except as noted on the meeting calendar. There is an optional meeting in May.
  - No late admittance or early dismissal; more than 15 minutes late or missed is a missed meeting. Absences due to school-sponsored events or illness still count as absences.
  - **ALL TAB members are expected to contribute during meetings and must volunteer for committees and programs besides TAB meetings. Most TAB members typically volunteer 10-20 hours in addition to meetings, not counting summer.**
  - Current TAB members may always choose to change to TAB Auxiliary and not attend TAB meetings every month.
  - TAB members are expected to join our *Remind* class in order to receive announcements and to use *SignUp Genius* to commit to volunteer slots. We also use GroupMe for committee discussions and planning
  - TAB members are expected to be courteous to their fellow volunteers by giving at least 24 hour notice when cancelling a volunteer commitment. This allows time for someone else to fill the spot. Not showing up for a volunteer slot you committed to or cancelling at the last minute will harm next year's TAB eligibility.
  - TAB members are expected to purchase a TAB shirt to wear during public events. Financial assistance is available.
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**Mandatory Meeting Dates for 2017/18:** All are Mondays 6:00-6:45PM.

Sept. 11, Oct. 2, Nov. 6, Dec. 4, Jan. 8, Feb. 5, Mar. 5, Apr. 2, & (optional) May 4

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**Community service:** We provide a service hour letter at the end of each year which states the total number of hours served but does NOT list dates, times nor events. It is up to you to keep track of this and provide the appropriate forms to be signed for your service requirements such as NHS. NHS candidates: **Please submit summary forms covering multiple dates in an attached table rather than submitting many individual forms whenever possible.**

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**TAB Auxiliary:** An alternative to TAB with no minimum requirements ---Because we have a limited number of openings on the Board each year, we have also developed a TAB Auxiliary team which allows teens to be aware of volunteer opportunities as they arise. Applicants who are not selected for TAB will be automatically enrolled in TAB Auxiliary

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**If new to TAB & interested, turn in the following application at the front desk by 5 p.m. 8/25/18.** Applicants who have demonstrated commitment and integrity by volunteering repeatedly and reliably receive priority consideration. All applicants will be added to either the TAB or TAB Aux remind classes and receive a confirmation message via Remind text/email no later than 9/6/18. Applicants who are not selected for TAB will be enrolled in TAB Auxiliary

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**Please keep this cover page for your own reference.**

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Questions? Contact Ms. Cheryl @ [cheryl.vasan@masonpl.org](mailto:cheryl.vasan@masonpl.org)

2018-19 MASON PUBLIC LIBRARY TEEN ADVISORY BOARD APPLICATION

PRINT NEATLY!

Name: \_\_\_\_\_ Mason Library Card number: \_\_\_\_\_

Number on the back of the card you use to check out

Previous Mason Public Library Experience: Please check the boxes for all groups and years you've participated in.

	2017/18 or summer 18	2016/17 or summer 17	2015/16 or summer 16	2014/15 or summer 15	2013/14 or summer 14	2012/13 or summer 13
TAB						
TAB Auxiliary						
Tutor						
Summer Volunteer						

Birthdate (MM/DD/YY): \_\_\_\_\_ 2018/19 Grade Level: \_\_\_\_\_ 18/19 School: \_\_\_\_\_

Do you have commitments to sports, band, theater, church groups, etc. that will prevent you from attending our Monday monthly meetings? If so, how many times this year? (Note: There is a maximum of 3 absences. Absences due to sickness or school events still count as absences.) \_\_\_\_\_ # expected absences \_\_\_\_\_ initial  
Which months?  
\_\_\_\_\_

Teen Cell number for texting via Remind: \_\_\_\_\_

SignUpGenius username (required): \_\_\_\_\_

Teen Email (required): \_\_\_\_\_

Parent contact for Remind (name, texting # or email) required if under 13: \_\_\_\_\_

: \_\_\_\_\_

All correspondence and meeting reminders are through Remind, a communication tool for teachers, students, and parents.

Address: \_\_\_\_\_

Street

City

State

Zip Code

Phone Number(s): \_\_\_\_\_

Volunteer Waiver: I, \_\_\_\_\_, state that I have volunteered my services to the Mason Public Library and do hereby waive any right of claim now or in the future for any injury to my person or property that may occur directly or indirectly in the performance of such services or any other services related thereto that I am requested to perform. I understand that by signing this waiver, I am assuming all liability for my person and property during the time I am performing volunteer services.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature Required for Waiver above and following awareness statement: TAB meets once a month during the school year and is expected to participate in **additional** library committee and service opportunities. I am aware of the commitment for which my son/daughter is applying.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_